

Email from Janelle Riddle, Yakima County clerk, to Superior Court officials:

From: Janelle Riddle
Sent: Friday, March 20, 2015 2:55 PM
To: Robyn Berndt
Cc: David Elofson
Subject: RE: Clerk & Presiding Judge Meeting
Judge Elofson and Robyn,

First let me state that I was not aware of any weekly meetings other than the prior meetings we had regarding my intentions in reference to the Odyssey System. I have no idea what these meetings you are now referencing pertain to in any way.

At this time the decision has been made to proceed with this system, and we are already working on figuring out how the Clerk's Office will implement the changes required in document management, financial and clerk's calendaring processes.

We have already determined that due to this implementation, the Clerk's Office will no longer be able to perform some of the administration duties of the court administrator. One area is the FTR Requests because those are the court's record. I have agreed to allow the Court to continue certifying my in-court deputy clerks to "take" the court's record, however, we can no longer be responsible for preserving those records along with the public's record after the court hearings.

My deputies in court are only supposed to press the "start and stop" buttons at the beginning and end of each court session they attend. It is the responsibility, however, of the court administration to make sure the FTR recording device is running and tested before and after court. We will also not be able to perform the courtroom duties as bailiff (getting the courtroom prepared), the crier, and the reporter. At this time, we need all staff concentrating on implementing the areas of the Clerk's responsibilities in document management, finance, and clerk's calendaring. These are some areas the administrator will need to incorporate in your implementation of Judge's Edition and Court Calendaring as your part of the Odyssey System, and in determining your training needs from AOC.

I am willing to continue having my staff perform these administrator's duties until May 4, 2015. At that time we will have to return those responsibilities to the court administrator so you can prepare for your processes to implement within the Odyssey System, and the Clerk's Office can prepare for our processes.

I will have my appropriate staff who currently perform these administration responsibilities work out a time with your designated staff to discuss how these responsibilities are currently being performed in the Clerk's Office and in the courtroom.

Again, we all need to focus on our areas of this system to make this a success and accommodate the need within our respective departments, and all other departments within the county who will be using this new system.

For the above reasons, I will not be able to commit to any meetings at this time, especially on a regular basis.

Thank you.

From: Robyn Berndt
Sent: Friday, March 20, 2015 9:08 AM
To: Janelle Riddle
Cc: David Elofson
Subject: RE: Clerk & Presiding Judge Meeting
Hi Janelle,

We had a scheduled appointment set for our weekly meetings this morning. I assume you got busy and didn't realize it was on your calendar but Judge Elofson is still available to meet this morning. What time will work for you?

-----Original Appointment-----

From: Robyn Berndt

Sent: Wednesday, January 28, 2015 12:21 PM

To: Robyn Berndt; Robyn Berndt; David Elofson; Janelle Riddle

Subject: Clerk & Presiding Judge Meeting

When: Friday, March 20, 2015 8:30 AM-9:00 AM (UTC-08:00) Pacific Time (US & Canada).

Where: Robyn's office